

(\*DELETE AS APPROPRIATE)

CHILD'S NAME		DOB	/ /
*PARENT'S/ CARER'S NAME			
ADDRESS			
TOWN		POSTCODE	

All professionals and service providers have a responsibility to act to make sure that a child whose safety or welfare may be at risk is protected from harm.

To provide the right service to meet the needs of you and your child/family it is important that Angus Council social work department understand your and your child's/families circumstances fully. Other agencies and departments within Angus Council may hold information about you and your child/family. To help us decide on the right service it is important that information provided by you can be used by us and we may need to contact other agencies involved with you and your child/family to get the information they hold. These agencies include health, police, education or representatives from voluntary organisations.

There are circumstances under which information may be used and shared about you and your child/family even if you do not consent. These include:

1. To prevent or assist in the detection of crime
2. To protect the vital interest of you or another person, such as a life and death situation
3. As required by law

Angus Council has a duty to comply with the Data Protection Act 1998 and other legislation. The information held about you and your child/family will be held securely by the Council and will be treated as confidential except where the law required it to be disclosed.

Angus Council is the Data Controller for the purposes of the Data Protection Act 1998. You have the right to request access to personal information that the Council holds about you and to have any inaccuracies corrected. If you wish to do this please contact the Head of Law & Administration on (01307) 461460 or email [LAWADMIN@angus.gov.uk](mailto:LAWADMIN@angus.gov.uk)

## ANGUS COUNCIL – SOCIAL WORK AND HEALTH

## CONSENT TO SHARE AND USE INFORMATION

**CONSENT**

The purpose of using and sharing information has been explained to me. I give my consent for information to be obtained from and shared with the agencies and Council departments for this purpose.

SIGNATURE*		DATE	/ /
SIGNATURE*		DATE	/ /
SIGNATURE*		DATE	/ /
NAME OF CASEHOLDER		OFFICE BASE	

\*Children over the age of 12 may sign this form themselves where they have a general understanding of what it means to do so.

**ANGUS COUNCIL – SOCIAL WORK AND HEALTH****CONSENT TO SHARE AND USE INFORMATION****EXPLANATORY NOTE FOR PARENTS AND YOUNG PEOPLE REGARDING SHARING OF PERSONAL INFORMATION****INTRODUCTION**

This note is designed to give you further information about the “Consent to Share and Use Information Form”.

**WHAT KIND OF INFORMATION IS HELD AND STORED BY AGENCIES ABOUT YOU AND YOUR CHILD/FAMILY**

Agencies working with adults, children and young people will gather a great deal of different kinds of information about you and your family. Not all information that is gathered or held by a professional or agency is confidential although all personal health information is “sensitive” under the Data Protection Act 1998. These are some examples of the kinds of information which professionals will have access to:

- Information may be held by several different agencies – such as a family’s address, family members’ dates of birth, who lives in a household, details of a child’s schooling, a child’s status of the child protection register.
- Information may be held by one agency such as previous convictions (stored by the Police and Disclosure Scotland), or details of response to a period of supervision and a probation order, amounts of drugs prescribed to a parent during a drug withdrawal programme, details of injuries to a child or allegations of assault.
- Information may already be in the public domain. Examples include – court appearances or criminal convictions reported in the local paper, names and addresses on the electoral roll.
- Information may be personal such as details of a parents childhood history, personal relationships information about incidents of domestic abuse, previous treatment, drug or alcohol use or employment history.

Other agencies may ask for a professional assessment or opinion to help them decide how they may help a child or family. Some or all of these kinds of information may be relevant when a child may be vulnerable or at risk in their family or from other adults.